

City of Cambridge
Regular City Council Meeting
Monday, May 18, 2020
6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, May 14, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Cambridge Clarion*. The City Council held their meeting via Zoom. Present were Mayor David Gunderson, City Council Members Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn, and Kevin Banzhaf. City Council Member Vernita Saylor signed into the meeting at 6:33 P.M. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, City Attorney Lisa Shifflet and Administrative Assistant MiKayla Kent. Visitors present for all or a portion of the meeting were Jenna Ebbers for the *Cambridge Clarion*; Jessica Fisher and Joyce Deaver for *Tri Valley Health System*; Mason Herrman of *Miller & Associates*; and Alynn Ahlemeyer for the *Cambridge Baseball Association*.

City Clerk/Treasurer Kandra Kinne called the roll. Mayor David Gunderson announced the open meeting law is available at the Nebraska Attorney General's website as this meeting is being conducted by video conference due to COVID-19.

6:33 p.m. Vernita Saylor entered the meeting.

Public Hearing: Mayor Gunderson opened the public hearing to amend the Community Development Block Grant Housing Program Guidelines and Reuse Plan #10-HO-3049. Mason Hermann of Miller & Associates explained that the amendment will cease the housing program activities and future income will go toward this grant - \$6,500 until 2022 at which time the grant will be discontinued. Hermann explained the environmental review and that if not done, funds will be returned to the State. There were no public comments. Mayor Gunderson closed the public hearing at 6:40 p.m.

Derek Raburn stated the motion, seconded by Vernita Saylor, to amend the Community Development Block Housing Program Guidelines and Reuse Plan. Voting yes were Vernita Saylor, Tony Groshong Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present.

Consent Agenda – Minutes of May 4, 2020 and the Claims Report. The City Council received the Minutes of May 4, 2020 and the Claims Report prior to this meeting. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve the Minutes of May 4, 2020 and the Claims Report. Voting yes were Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present for the Minutes of May 4, 2020, and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>18-May-20</i>			
	<i>Period 05/05/2020 to 05/18/2020</i>		

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31413	VOID	0.00	
31414-31420	Payroll	8,775.33	
31421	Cambridge Telephone, Utility	742.83	
31422	Ag Valley, Fuel	427.20	
31423	Blue Cross Blue Shield Insurance	9,038.36	
31424	BRICO Pest Control, Spray buildings	167.10	
31425	Cambridge General Store, Supplies	115.90	
31426	Cambridge Post Office, Box Rent	120.00	
31427	D & S Hardware, Sharpen chain saw, Chain Saw	643.20	
31428	Employee vision benefit and flex spending	1,288.70	
31429	Eakes Office, staples for copier	98.00	
31430	Fireguard, Inc., Inspections	89.80	
31431	G & G Sharpening, Sharpen blades	20.00	
31432	Lord's, Inc., Supplies	20.00	
31433	Municipal Supply, Water Dept. Supplies	1,688.98	
31434	Nebraska Safety & Fire, Inspections	95.00	
31435	Northwestern Mutual, Insurance	2,492.94	
31436	Olsson, Engineering Fees	2,119.25	
31437	Schaben Sanitation, Trash Fees	13,955.25	
31438	Southwest Farm & Auto, Repairs	14.97	
31439	Twin Valleys Public Power, Utility	2,728.31	
31440	USABLE Life, Insurance	81.00	
31441	void	0.00	
31442	Card member Services, Credit Card Expense	76.75	
ACH	Nebr. Dept. Revenue, Sales Tax	7,581.16	
ACH	IRS, Federal With holdings	2,921.92	
ACH	Black Hills Energy, Utility	555.04	
ACH	American Family Life, Ins.	299.16	56,156.15
	Security Deposit Account:		
2003-2204	Security Deposit Refund	600.00	600.00
	<u>City Account (General Fund):</u>		
47917-47918	Payroll	865.05	
47919	Cambridge Telephone, Utility	422.02	
47920	Ag Valley, Fuel	297.75	
47921	Anew Travel Center, Fuel	52.23	
47922	B C Original Graphics, Markers for Cemetery	24.00	
47923	Bernie Jones Auto, Mower Repairs	62.16	
47924	Bound Tree Medical, Supplies	250.54	
47925	BRICO Pest Control, Spray buildings	200.00	

47926	CAMAS Publishing, Publications	877.32	
47927	Cambridge General Store, Supplies	5.79	
47928	CenturyLink, Police phone	59.96	
47929	Fireguard, Inc., Inspections	38.70	
47930	First Central Bank, Fire Equipment Loan Payment	793.92	
47931	Employee Deductible	3.19	
47932	Jim's Triple D Service, Tires	240.62	
47933	Matheson Tri-Gas, Ambulance Oxygen	102.16	
47934	Miller & Associates, Fees	12,765.00	
47935	Sandry Fire Supply, Fire Supplies	210.00	
47936	Southwest Farm & Auto, Repairs	2.99	
47937	Susan Huxoll, Mulch for park	42.16	
47938	The Olson Group, Update Employee Handbook	500.00	
47939	Twin Valleys Public Power, Utility	59.85	
47940	Waypoint Bank, Golf Loan Payment	1,545.00	
ACH	IRS, Federal With holdings	183.62	
ACH	Black Hills Energy, Utility	643.86	
ACH	Cambridge Telephone, Utility	145.27	20,393.16
	<u>Baseball League:</u>		
188	Refund Baseball Fees	25.00	25.00
	<u>TIF:</u>		
1084	Waypoint Bank, Loan Payment	145,959.75	
1085	Furnas County Treasurer, Refund Property Tax	7,514.24	
1086	First Central Bank, McCook, Hotel TIF Payment	455.21	153,929.20
	<u>LB840/ Revolving Loan/ HTC</u>		
4226	Cambridge Telephone, Utility	52.25	
4227	Waypoint Bank, DPA	15,000.00	
4228	CAMAS Publishing, Publications	692.70	
4229	Cambridge Chamber, Gift Card Promotion	4,778.00	
4230	City of Cambridge, Distribution of Sales Tax	8,446.56	
4231	Cross Creek Golf Links, Distribution of Sales Tax	3,616.42	
4232	Internet Network, Domain	194.00	
4233	VOID	0.00	
4234	Card member Services, Credit Card Expense	320.97	33,100.90
	Total:	264,204.41	264,204.41

Reports of officers, board and committees:

Swimming Pool Project - Kandra advised that the Committee met recently. They are waiting on cost estimates from the electrical engineer to finalize with the pool committee and City Council.

Economic Development – No report.

Planning Commission Report – Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the following Site Plan and Land Use Permits: Bill Minnick of 920 Mousel Avenue for replacement of windows, siding, front porch and steps; Gene Hasenkamp of 419 Flannery Avenue for backyard carport; Gary tenBensel of 41074 Highway 6/34 to install tin roof on chicken house and shop; Kevin Banzhaf of 305 Neville Street to install 6’ white PVC privacy fence; Chris Rich of 504 Parker Street for removal of lathe and plaster and installation of insulation and sheetrock in living room and dining room; Derek & Maria Downer of 905 Niobrara Street for wood deck and fence; and Michael Karatsonyi to remove the house at 603 Neosha Street. Voting yes were Vernita Saylor, Tony Groshong, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Kevin Banzhaf recused himself on his Site Plan and Land Use Permit for a 6’ white PVC privacy fence at 305 Neville Street. Motion carried unanimously by City Council members present.

Cemetery Board – Minutes were presented. Council recommended that Bruce Hoffman of Common Scents be retained to spray in June for the bagworm infestation.

Library Board – Minutes were presented. An issue is the City’s mowing of the yard which will be resolved.

Park Board – Alynn Ahlemeyer advised that the Cambridge Baseball Association met last week after the Governor’s guidelines for COVID-19 were released. The Association felt they could not meet all the requirements for a baseball/softball season. Refunds will be done on request or can be donated for improvements. The Association will present at the next Council meeting. Mayor Gunderson had input from Dr. Powell of Tri Valley Health System and City Attorney Shifflet. Alynn reported on upgrades needed at the fields – repair the batting cage and resolve the drainage issue on the Kester field.

Utility Supervisor Report – Dave Houghtelling reported on the following: rotor part order is delayed; using a loaner motor on BIC Well #2; sprinkler work in the Park; mowing has started at the Cemetery; gravel has been delivered for Figgins to start armor coating in June; street in front of 521 Payne Street needs repair after a sewer line repair and new tap; and mosquito sprayer will get calibrated.

City Clerk/Treasurer Report – Kandra attended the Cemetery Board meeting. She explained the problems with the kiosk and the Board’s solutions to the situation. The Board will address the Foundation. Kandra also reported on the following: A Resolution to set fees is started; working with Ashley Gerlach and Mason Herrman of Miller & Associates to update Strategic Plan; working with Ashley Gerlach for City’s Leadership Certification; new sales tax rate for the swimming pool project starts on July 1 – 5.5% State, 2% City; obtaining estimate for repair to two outside doors and replacement of one; received property tax and TIF from Furnas County and paid a double principal payment on Waypoint Bank loan for Harvest Meadows; and report on TIF funds for the downtown project.

City Attorney’s Report – Lisa Shifflet recommended that a parents’ waiver be obtained should the pool open in July. She said that this will be revisited after receipt of the Health Department’s guidelines.

Unfinished Business

Personnel Rules Update – Kandra is working with Olson Group on personnel rules which should be in the employee handbook in several weeks.

New Business:

Joyce Deaver on behalf of Tri Valley Public Transportation addressed Council by giving statistics and reported on the needs in all communities. Tri Valley has applied to DOT in order to cross State lines. She advised that there is a local match of \$17,500.00. Assistance from local communities as well as Red Willow County and Furnas County results in Cambridge share at \$4,350 for two years. She has applied to the State for bus barn funding. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve funding to Tri Valley Public Transportation of \$4,350 for two years. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Keith Luedders abstained from voting. Motion carried by City Council members voting.

Adjournment

Tony Groshong stated the motion, seconded by Kevin Banzhaf to adjourn at 7:30 p.m. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor